



# City of San Leandro

Meeting Date: May 3, 2021

## Minutes

---

**File Number:** 21-204

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.C.

**TO:** City Council

**FROM:** Fran Robustelli  
Interim City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** Not Applicable

**TITLE:** Minutes of the Facilities and Transportation Committee Meeting of February 3,  
2021

---



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Facilities & Transportation Committee

*Mayor Pauline Russo Cutter*  
*Councilmember Bryan Azevedo*  
*Councilmember Deborah Cox*

---

Wednesday, February 3, 2021

4:00 PM

Access the meeting remotely by using this URL:  
<https://sanleandro-org.zoom.us/j/89362562138>

---

San Leandro Facilities & Transportation Committee conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### 1. CALL TO ORDER

*The meeting was called to order at 4:02 p.m.*

##### 1.A. Attendance

*COMMITTEE MEMBERS PRESENT:*

*Councilmember Bryan Azevedo*  
*Councilmember Deborah Cox*  
*Mayor Pauline Cutter*

*STAFF MEMBERS PRESENT:*

*Keith Cooke - Engineering & Transportation Director*  
*Kurry Foley - Administrative Services Manager*  
*Desireé Hoo - Administrative Assistant II*  
*Susan Hsieh - Finance Director*  
*Tom Liao - Community Development Director*  
*Sheila Marquises - Principal Engineer*  
*Tim McVicker - IT Technician*  
*Harry Miranda - IS Support Technician*  
*Austine Osakwe - Senior Engineer*  
*Estela Ramirez - Administrative Assistant III*  
*Fran Robustelli - Interim City Manager*  
*Letta Smith - Administrative Assistant II*  
*Nick Thom - City Engineer*

*MEMBERS OF OUTSIDE AGENCIES PRESENT:*

*Claudia Burgos, Director of Legislative Affairs & Community Relations, AC Transit*  
*Joe Callaway, Director of Capital Projects, AC Transit*  
*Diann Castleberry, External Affairs Representative, AC Transit*  
*Robert del Rosario, Director of Service Development & Planning, AC Transit*  
*Jumana Nabti, Manager of Access Programs, BART*  
*Steven Jones, External Affairs Representative, AC Transit*  
*Kostoula Valianos, Manager of Commuter Services, Kaiser*  
*David Wilkins, BRT Program Director, AC Transit*

*MEMBERS OF THE PUBLIC PRESENT*

*Sarah Bailey, Pete Ballew, Chris Bammer, Maureen Forney, Daniel Oliver, Michael Oliver, JQP*

1.B. Announcements

*There were no announcements.*

2. PUBLIC COMMENTS

*Public comment was received from Maureen Forney.*

3. DISCUSSION ITEMS

[21-055](#)

Discussion on AC Transit Bus Rapid Transit (BRT) Related Issues

*David Wilkins and Robert del Rosario presented a BRT Project Status update, including a review of the Conditions of Approval for the BRT project.*

*COMMITTEE REQUESTS/DIRECTION TO STAFF:*

*a. Mayor Cutter requests a walkthrough of BRT work to review punch list items to ensure satisfactory completion.*

**This matter was Received and Filed**

[21-056](#)

Staff Update on Project Development Projects

*City Engineer Nick Thom presented an update on Capital Improvement Program (CIP) projects.*

*COMMITTEE REQUESTS/DIRECTION TO STAFF:*

*None.*

**This matter was Received and Filed**

[21-057](#)

Staff Update on Land Development Projects

*Principal Engineer Sheila Marquises presented an update on Land Development projects.*

*COMMITTEE REQUESTS/DIRECTION TO STAFF:*

*None.*

**This matter was Received and Filed**

[21-058](#)

Discussion Regarding Future Agenda Items

*COMMITTEE REQUESTS/DIRECTION TO STAFF:*

*a. Mayor Cutter requests Baseball Park Dedication.  
b. Committee members unanimously request CIP Status and Planning, Neighborhood Traffic Calming, Enhanced Crosswalk requests and Recommendations.*

This matter was Received and Filed

**4. COMMITTEE MEMBER COMMENTS**

*There were no Committee Member comments.*

**5. ADJOURN**

*The meeting adjourned at 5:43 p.m.*